



Coalition for Youth Enrichment (CYE) MINI-GRANT APPLICATION 2009

Purpose:

To provide grants for agencies, organizations, faith-based groups and/or other organized youth groups for youth-led prevention and/or asset development initiatives that may include provision of training, service projects, or other related activities.

Eligibility:

Eligible candidates include organizations, faith based groups, schools and agencies throughout the Greater Toledo area that provide youth programming. Projects must be youth initiated or led, and involve an activity that processes the learning involved. Membership and active participation in The Community Partnership's Coalition for Youth Enrichment Committee and collaboration with community groups is strongly encouraged. At least one youth and adult advisor will be expected to report the outcomes of their project at a Coalition for Youth Enrichment meeting after the implementation of the project (the report must also be submitted in writing).

Availability of Funds:

The number of grant awards will be determined by the available dollars and the quality of applications received. Proposals will be accepted and reviewed on an ongoing basis until June 23, 2009. The proposals will be reviewed on the fourth Tuesday of each month beginning March 24, 2009 through June 23, 2009. Attention will be given to the geographic distribution of awards. Individual applications must not exceed \$500.00. Funds may not be used to support general operating costs of an organization or support lobbying endeavors on the local, state or national level.

Criteria:

All proposals must demonstrate that the activity, training or project is youth initiated, will be youth led and meet at least two of the following criteria:

- Provides information regarding substance abuse prevention
- Develops skills associated with resistance to substance use
- Raises community awareness regarding substance abuse prevention
- Identifies and addresses a community need
- Promotes and/or enhances the assets of youth
- Promotes building and maintaining healthy lifestyles choices

All programs awarded this mini grant are required to make every attempt to assure that the program, activity or training is appropriate for the targeted population. All proposals are to include an explanation of how the program will process the activity with the target population.

Review Process

The original and four copies of the application must be delivered one day before the monthly review (fourth Monday of each month) until June 22, 2009 to: The Community Partnership 5902 Southwyck Blvd. Suite 100 Toledo, Ohio 43614 (**Please do not fax applications**) Attention: Kathy Schnapp. All applications will be reviewed and scored by a Review Committee made up of representatives from the Partnership, community and/or funders. Receipt of proposed materials from the Partnership or the submission of an application to the Partnership confers no rights upon the proposers nor does it obligate the Partnership in any manner. Notification of award will be given in writing by the close of each month through June 30, 2009.



All applications must be typed, single spaced and submitted on the appropriate application forms. Applicants should retain a copy for their own files. Mail or deliver the original and four (4) copies to:

The Community Partnership
Kathy Schnapp
5902 Southwyck Blvd. Suite 100
Toledo, Ohio 43614

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____ Fax: _____ E-Mail: _____

Have you received a Partnership Mini-Grant previously _____ If so, when? _____

Name of Previously Funded Project: _____

Project Title: _____

Target Audience: _____

Project Date: _____ Location: _____

By signing this proposal I agree that a youth representative and an adult advisor will report the outcomes of the project to the CYE committee.

Signature of Adult Person Responsible: _____ Date: _____

Signature of Youth Representative: _____ Date: _____

Total Amount Requested form the Partnership? \$ _____ Project completion date: _____

Please address the following on no more than two typed pages:

Section I: Project Description

- Briefly describe your project, activity or training
- Describe how the project idea was initiated by youth
- Describe in what ways youth will participate in the planning and implementing of the project
- Describe the goal of the project, activity or training and how you plan to reach that goal

Section II: Target Population

- Describe the target population and include the number to be involved in the project

Section III: Service Provision

- Describe how you will process this project with the target population

Section IV: Community Collaboration Information

- Will this be open to people outside of your organization?
- Will the organization seek the assistance of community groups in order to carry out programming after the proposed activity?

Section V: Budget and Match Funds

- Provide a budget (Section 5A)
- List all other sources of funds that will support the project
- In narrative form, briefly explain each budget item (Section 5B)
- **After the project has been completed, submit an accounting of funds spent along with a summary of your project's outcomes.**

5A. *Budget Form*

Please indicate the total amount of funds requested from
The Community Partnership (TCP).

\$ _____

Please indicate the total in-kind or cash contribution
from other source(s)

\$ _____

TOTAL PROJECT COST

\$ _____

Expenditures (<i>list all expected costs of this project</i>)			
Expenditures	TCP funds requested*	In-Kind or Cash match	Total
TOTAL:			

**Request not to exceed \$500.00*

5B Budget Narrative: